

Most Urgent
Cabinet Matter

Government of Odisha
Parliamentary Affairs Department

No. CAB-3/2013- 2047 /PAD., Dated, the 11/04/13 April, 2013.

From

G. Mathi Vathanan, I.A.S.,
Commissioner-cum-Secretary to Government.

To

All Principal Secretaries to Government
All Commissioner-cum-Secretaries to Government
The Special Secretary to Government,
General Administration Department.

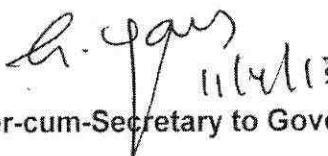
Sub: Incorporation of "Financial Memorandum" in the Cabinet Memorandum.

Sir,

In continuation to this Department Letter No.6057/PAD, dtd.30.08.2005 and No.756/PAD, dtd.08.02.2013, I am directed to request you to please incorporate the "**Financial Memorandum**" as an Annexure in future while submitting Memorandum for the Cabinet in respect of all proposals to be placed before the Cabinet / Council of Ministers / Cabinet Committee / Cabinet Sub-Committee.

The specimen format of "**Financial Memorandum**" prescribed by the Finance Department is appended herewith for necessary action.

Yours faithfully,


Commissioner-cum-Secretary to Government

Financial Memorandum

1. Does the proposal involves revenue loss ? Yes No

(Put a ✓ mark in the appropriate box)
2. In case the proposal involves revenue loss what is the estimated quantum of loss ?
(Indicate the amount in the appropriate box)
- Non-recurring
- Recurring (per annum)
3. Does the proposal involve additional budgetary expenditure ? Yes No

(Put a ✓ mark in the appropriate box)
4. In case the proposal involves additional budgetary expenditure what is the estimated quantum ?
(Indicate the amount in the appropriate box)
- Non-recurring Capital
Revenue
- Recurring (per annum)
5. Does the proposal envisage creation of new posts ? Yes No

(Put a ✓ mark in the appropriate box)
If yes, what is the estimated annual salary expenditure ?
(Indicate the amount in the appropriate box)
6. Does the proposal involve imposition of any new tax or any change in the method of assessment or the pitch of any existing tax, land revenue or irrigation rates ? Yes No

(Put a ✓ mark in the appropriate box)
If Yes, what is the estimated annual revenue yield ?
(Indicate the amount in the appropriate box)

Signature –
Name ()
Designation (Secretary of the Department)